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SECURITY INFORMATION

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DIRECTOR OF TRAINING

00 APRIL 1952  
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I MISSION

The Director of Training is administratively responsible to the DCI and is charged with: (1) carrying out appropriate responsibilities vested in the DCI under Public Law 110; (2) rendering staff assistance, and representing the DCI on matters of policy relating to the Agency's training programs, including interdepartmental coordination thereof; (3) responsibility, within CIA, for the development of the internal and external training programs and, under appropriate security arrangements, in collaboration with other deputy directors, for the formulation and fulfillment of the training requirements of all offices; (4) formulating plans and participating in an Agency-wide career program designed to recruit and train high potential career personnel, and to increase the capacities of all careerists to serve the Agency; (5) responsibility for the development of broad training programs in the several activities charged to the covert staffs and offices of the Agency in order to qualify personnel in the planning, organization, conduct, and administration of these activities in the field and in headquarters, and to train agent personnel for specific assignments; and (6) performing such other special tasks as the DCI may request.

II FUNCTIONS

The Director of Training shall:

- A. Serve as permanent member of the CIA Career Service Board
- B. Serve as advisory representative on the Professional Selection Panel
- C. Maintain close liaison with the highest training officials in the Foreign Service and the military services
- D. Formulate and control policy within CIA in collaboration with the deputy directors for the promulgation of training programs, doctrines, methods, standards, and procedures pertaining to all offices and staffs in the Agency
- E. In collaboration with assistant directors and staff chiefs control policy within CIA with respect to all covert training programs in the United States and abroad
- F. Devise training plans and policies in collaboration with the training chiefs in other government agencies and with heads of academic institutions and learned societies in the United States and abroad designed

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to fulfill the requirements of the covert staffs and non-covert  
offices

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- G. Formulating policies within CIA to insure the maximum development of all personnel to increase their capacities to serve the Agency, and in connection therewith shall provide for adequate facilities for the career training of all covert and non-covert personnel in the Agency
- H. Administering and supervising the activities of a Deputy Director (General), Deputy Director (Special), and an office level staff.

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